



**THE BUSINESS OF CHILD CARE
WORKSHOP REGISTRATION FORM**

110 Habersham Drive, Suite 14 ? Fayetteville, GA 30214 ? 678.479.9968 ? workshops@burroughcpa.com

Participant's Name _____

Name of Child Care Program _____

Address _____

Contact Number _____ Email _____

I am a (circle one): Family Child Care Professional Center Director/Owner Center Staff

Workshop Title	Workshop Date	Workshop Location	Fee

Method of Payment: _____ Check _____ Money Order Payable to: Burrough & Associates

WORKSHOP REGISTRATION POLICIES AND PROCEDURES

Complete the enclosed Workshop Registration Form and mail with check or money order to:

Burrough & Associates, 110 Habersham Drive, Suite 14, Fayetteville, GA 30214

Registration:

Advance registration required. Participants must register at least 5 business days before their workshop date. Registration fees include Continental Breakfast and Instructional Materials.

Cancellation Policy:

We will gladly issue a full refund for cancellations made no less than 3 days before the event. All other cancellations will be subject to a 50% cancellation fee. Transfers may be made to another event date with a 25% transfer fee.

Special Needs:

If you require special services or have dietary restrictions, contact the training coordinator at least 5 business days before your event. Call 678.479.9956 or send an email to TBurrough@BurroughCPA.com.

QUESTIONS??? CALL 678.479.9958 OR EMAIL US AT WORKSHOPS@BURROUGHCPA.COM